

Organization: Seven Oaks House Museum
Position Title: Museum Interpreter
Position Term: May 18 to September 7, 2022 (16 weeks)



About Us

One of Winnipeg's oldest structures, Seven Oaks House was built for John and Mary Inkster between 1851 & 1853. The restored dwelling is open to the public from the May Long Weekend through to Labour Day. Guided tours are offered during open hours and admission is by donation. Seven Oaks House Museum is owned by the City of Winnipeg and is operated by a City-appointed volunteer Board of Directors.

More information on Seven Oaks House Museum can be found at: <http://www.sevenoakshouse.ca>

Overview

Museum Interpreters are engaging storytellers who make the history of Seven Oaks House enjoyable and understandable to a broad range of visitors. Working as part of a team, the Interpreters will also be engaged in the preservation and maintenance of the Museum's artefacts and the historic home.

Reporting to the Curator, the primary responsibilities of the Museum Interpreter are:

- Guiding individual/group tours through Seven Oaks House Museum, educating visitors about the history of early Winnipeg and its culturally diverse inhabitants.
- Delivering school tours and programs to students of a variety of ages.
- Providing visitor service and a positive experience for guests.
- Helping with ongoing collections management projects.
- Assisting with curatorial and research projects.
- Assisting with the coordination of community events.
- Performing start-of-day and end-of-day tasks such as distributing/collecting signage and property cleanup.

Competencies/Experience

- Must be between the ages of 15 and 30, and meet all other eligibility criteria for the Canada Summer Jobs program.
- University or College education in any of the following areas is preferred: Museum Studies, Cultural Studies, History, Anthropology, Art History, Indigenous Studies
- Interest in Canadian and Métis history and related issues
- Experience working with artifacts is an asset
- Self-motivated, able to work independently and as part of a team
- Proficiency in spoken and written English is essential
- Fluency in both official languages an asset
- Strong interpersonal and team work skills

- Ability to be an engaging storyteller to a variety of audiences
- Experience in heritage, tourism or hospitality industries an asset

Employment Terms

Employment is seasonal from: **May 18, 2022** through to **September 7, 2022** inclusive.

The Museum Interpreter will be scheduled at 30 hours/week for the 16 week term. The museum is open from 10:00am to 4:00pm, Wednesday to Sunday. The day's shift includes one, 30-minute, unpaid lunch break.

Please declare any expected periods of absence with your cover letter.

Employment is paid hourly at the rate of **\$13.00** per hour.

Position reports to the Curator / Manager.

Seven Oaks House Museum recognizes the importance of equity and diversity in our workplace. We encourage applicants to self-declare in their cover letter, résumé or application if they are members of a job equity group, such as women, persons with disabilities, persons who identify as Black, a Person of Colour, Indigenous, Métis or Inuit, or those in the LGBTQ2 community.

Working Conditions and Physical Demands:

- Long periods of standing, walking
- Heritage building environment
- Ability to navigate stairs and lift up to 15kg
- Physical dexterity to safely handle artifacts is required

Applications

Closing date: May 6, 2022

Interested applicants should submit their resume & cover letter to:

Seven Oaks House Museum

Eric Napier Strong, Curator / Manager

sohmuseum@gmail.com

We thank all candidates for their interest; however, only candidates selected for further consideration will be contacted.