

**Organization:** Ross House Museum  
**Position Title:** Museum Interpreter (Métis)  
**Position Term:** May 15 to September 4, 2024 (16 weeks)



## About Us

Ross House Museum is operated on behalf of the City of Winnipeg by the Board of Seven Oaks House Museum. Built from 1853-1854 for William and Jemima Ross, it was used as the first Post Office in Western Canada. The restored dwelling is open to the public from June 1st until August 31st. Guided tours are offered during open hours and admission is by donation.

The museum offers visitors an immersive glimpse of life during the 19th Century through the eyes of a prominent Scottish-Metis family, and preserve important collections of cultural heritage from the Red River Settlement.

More information on Ross House Museum can be found at: <http://www.rosshousemuseum.ca>

## Overview

Museum Interpreters are engaging storytellers who make the history of Ross House enjoyable and understandable to a broad range of visitors. Working as part of a team, the Interpreters will also be engaged in the preservation and maintenance of the Museum's artefacts and the historic home.

Reporting to the Curator, the primary responsibilities of the Museum Interpreter are:

- Guiding individual/group tours through Ross House Museum, educating visitors about the history of early Winnipeg and its culturally diverse inhabitants.
- Delivering school tours and programs to students of a variety of ages.
- Providing visitor service and a positive experience for guests.
- Helping with ongoing collections management projects.
- Assisting with curatorial and research projects.
- Assisting with the coordination of community events.
- Performing start-of-day and end-of-day tasks such as distributing/collecting signage and property cleanup.

## Competencies/Experience

- Must be a citizen of the Red River Métis Nation, as per funding criteria for the Métis Employment & Training program.
- Must be a full-time student over 14 years old
- Interest in Canadian and Métis history and related issues
- Experience working in a museum or gallery setting is an asset
- Self-motivated, able to work independently and as part of a team
- Proficiency in spoken and written English is essential
- Fluency in both official languages an asset
- Strong interpersonal and team work skills

- Ability to be an engaging storyteller to a variety of audiences
- Experience in heritage, tourism or hospitality industries an asset

## **Employment Terms**

Employment is seasonal from: **May 15, 2024** through to **September 4, 2024** inclusive.

The Museum Interpreter will be scheduled at 30 hours/week for the 16 week term. The museum is open from 10:00am to 4:00pm, Wednesday to Sunday. The day's shift includes one, 30-minute, unpaid lunch break.

Please declare any expected periods of absence with your cover letter.

Employment is paid hourly at the rate of **\$16.40** per hour.

Position reports to the Curator / Manager.

Ross House Museum recognizes the importance of equity and diversity in our workplace. We encourage applicants to self-declare in their cover letter, résumé or application if they are members of a job equity group, such as women, persons with disabilities, persons who identify as Black, a Person of Colour, Indigenous, Métis or Inuit, or those in the LGBTQ2 community.

We recognize that diverse life and learning experiences may be equivalent to academic or professional qualifications, and we invite any eligible individuals to apply.

## **Working Conditions and Physical Demands:**

- Long periods of standing, walking
- Heritage building environment
- Ability to navigate stairs and lift up to 15kg
- Physical dexterity to safely handle artifacts is required

## **Applications**

Closing date: **May 1, 2024**

Interested applicants should submit their resume & cover letter to:

Ross House Museum  
Eric Napier Strong, Curator / Manager  
sohmcurator@gmail.com  
Subject: Museum Interpreter – Ross House

We thank all candidates for their interest; however, only candidates selected for further consideration will be contacted.